**TEMPLATE MANUSCRIPT FOR INDO-MATHEDU INTELLECTUALS JOURNAL** ← **14pt, bold, UPPERCASE**

Rizal Kamsurya1, Andi Heru Susanto2 ← 12pt

1Institutions/Universities, Institution address, City, Country← 10pt

2 Institutions/Universities, Institution address, City, Country← 10pt

Email: rizal\_kamsurya@indo-intellectual.id ← 10 pt

|  |  |  |
| --- | --- | --- |
| ***Article History***Received: xx-xx-xxxRevision: xx-xx-xxxAccepted: xx-xx-xxxPublished: xx-xx-xxx  |  | ***Abstract.*** The abstract should be clear, concise, and descriptive. This abstract should provide a brief introduction to the problem, objective of paper, followed by a statement regarding the methodology and a brief summary of results. The abstract should end with a comment on the significance of the results or a brief conclusion. Abstracts are written in 10pt Times New Roman, preferably not more than 200 words.**Keywords:** Maximum of 5 keywords separated by comma (,)***Abstrak.*** Abstrak harus jelas, ringkas, dan deskriptif. Abstrak harus memberikan pengantar singkat tentang, tujuan, diikuti dengan pernyataan tentang metodologi dan ringkasan singkat hasil. Abstrak harus diakhiri dengan komentar tentang pentingnya hasil atau kesimpulan singkat. Abstrak ditulis dalam 10 pt Times New Roman, sebaiknya tidak lebih dari 200 kata. **Kata Kunci:** Maksimal 5 kata dan dipisahkan dengan koma (,) |
|  |  |

***How to Cite***: Kamsurya, R. & Susanto, A. H. (2020). Instructions/Template for Preparing Manuscript for Journal. *Indo-MathEdu Intellectuals Journal, x* (x), xx-xx.

**INTRODUCTION ← 12pt, bold, UPPERCASE**

Please use 12-point font size. Please margin the text to the justified. Manuscripts should be 1.5 times spaced. A paragraph should have at least 3 sentences. All relevant information should be included in main text. Do not indent paragraphs; leave a 1.5 times space of one line between consecutive paragraphs. Do not underline words for emphasis. Use italics instead. Both numbered lists and bulleted lists can be used if necessary.

**METHOD ← 12pt, bold, UPPERCASE**

According to Kamsurya (2020), manuscript content should, in general, be organized in the following order: *Title; Authors Name; Authors Affiliation; Abstract; Keywords; Methods; Results and Discussion; Conclusions; Acknowledgments; and References*. Manuscript document submitted to this journal (in one MS Word or PDF file)

## Section Headings

## Please use 12-point font size. Please margin the text to the justified. Manuscripts should be 1.5 times spaced. A paragraph should have at least 3 sentences. Enumerated List

1. Spacing before the start of list is 3pt
2. Spacing after the end of list is 3pt

## Tables

Tables are sequentially numbered with the table title and number above the table. Tables should be centered in the column OR on the page. Tables should be followed by a line space (12pt). Elements of a table should be single-spaced, however double spacing can be used to show groupings of data or to separate parts within the table. Table headings should be in 12pt. Tables are referred in the text by the table number. eg: Table 1. Do not show vertical line in the table. There is only horizontal line should be shown within the table.

*Third Level Headings*

Please use 12-point bold for first-level headings, 12-point bold for second-level headings, and 10-point italics for third -level headings with an initial capital letter for any proper nouns. Leave one blank line (1.5 times spaced) before and after each heading. (Exception: no blank line between consecutive headings.) Please margin all headings to the left

**RESULTS ← 12pt, bold, UPPERCASE**

Please use 12-point font size. Please margin the text to the justified. Manuscripts should be 1.5 times spaced. A paragraph should have at least 3 sentences. All relevant information should be included in main text. Do not indent paragraphs; leave a 1.5 times space of one line between consecutive paragraphs. Do not underline words for emphasis. Use italics instead. Both numbered lists and bulleted lists can be used if necessary. Before submitting your manuscript, please ensure that every in-text citation has a corresponding reference in the reference list. Conversely, ensure that every entry in the reference list has a corresponding in-text citation

**DISCUSSION ← 12pt, bold, UPPERCASE**

Please use 12-point font size. Please margin the text to the justified. Manuscripts should be 1.5 times spaced. A paragraph should have at least 3 sentences. All relevant information should be included in main text. Do not indent paragraphs; leave a 1.5 times space of one line between consecutive paragraphs. Do not underline words for emphasis. Use italics instead. Both numbered lists and bulleted lists can be used if necessary. Before submitting your manuscript, please ensure that every in-text citation has a corresponding reference in the reference list. Conversely, ensure that every entry in the reference list has a corresponding in-text citation

**CONCLUSION ← 12pt, bold, UPPERCASE**

Please use 12-point font size. Please margin the text to the justified. Manuscripts should be 1.5 times spaced. A paragraph should have at least 3 sentences. All relevant information should be included in main text. Do not indent paragraphs; leave a 1.5 times space of one line between consecutive paragraphs. Do not underline words for emphasis. Use italics instead. Both numbered lists and bulleted lists can be used if necessary. Before submitting your manuscript, please ensure that every in-text citation has a corresponding reference in the reference list. Conversely, ensure that every entry in the reference list has a corresponding in-text citation

**RECOMMENDATIONS ← 12pt, bold, UPPERCASE**

Recognize those who helped in the research, especially funding supporter of your research. Include individuals who have assisted you in your study: Advisors, Financial supporters, or may other supporter i.e. Proofreaders, Typists, and Suppliers who may have given materials

**ACKNOWLEDGMENTS ← 12pt, bold, UPPERCASE**

Recognize those who helped in the research, especially funding supporter of your research. Include individuals who have assisted you in your study: Advisors, Financial supporters, or may other supporter i.e. Proofreaders, Typists, and Suppliers who may have given materials.

**REFERENCES ← 12pt, bold, UPPERCASE**

The references and citations should be prepared in the APA format. Please visit the following page for more information APA style:

<https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_formatting_and_style_guide/general_format.html>. All references need to be cited in the text and all citations need to be listed in the references. See the reference examples below:

American Society for the Prevention of Cruelty to Animals. (2019, November 21). *Justice served: Case closed for over 40 dogfighting victims*. https://www.aspca.org/news/justice-served-case-closed-over-40-dogfighting-victims

Angeli, E. L. (2012). *Networks of communication in emergency medical services* (Publication No. 3544643) [Doctoral dissertation, Purdue University]. ProQuest Dissertations Publishing.

Armstrong, D. (2019). Malory and character. In M. G. Leitch & C. J. Rushton (Eds.), *A new companion to Malory* (pp. 144-163). D. S. Brewer.

Nguyen, T., Carnevale, J. J., Scholer, A. A., Miele, D. B., & Fujita, K. (2019). Metamotivational knowledge of the role of high-level and low-level construal in goal-relevant task performance. *Journal of Personality and Social Psychology, 117*(5), 879-899. http://dx.doi.org/10.1037/pspa0000166

# **FIGURE CAPTIONS**

Figure 1. A sample chart/figure



**Figure 1**. IFI-JEB

# **TABLE CAPTIONS**

**Table 1**. Formatting rules

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Object | Font | Alignment | Space above | Space below |
| Title | 14pt bold | centered | 6pt | 24pt |
| Author(s) | 11pt bold | centered | 0pt | 6pt |
| Figure title | 11pt | centered | 3pt | 6pt |